

MINUTES OF THE MEETING OF THE GOVERNING BODY OF PRASAD V POTLURI SIDDHARTHA INSTITUTE OF TECHNOLOGY, VIJAYAWADA-520 007 HELD AT 10.30 A.M ON 24<sup>th</sup> JANUARY, 2017 IN COMMITTEE ROOM, PRASAD V POTLURI SIDDHARTHA INSTITUTE OF TECHNOLOGY, KANURU, VIJAYAWADA-520007.

Members Present:

01	Sri N.Venkateswarlu	President, SAGTE	Chairman
02.	Sri P.Lakshmana Rao	Secretary, SAGTE	Member
03	Dr.C. Nageswara Rao	Vice President, SAGTE	Member
04	Sri B.Sreeramulu	Convenor, PVPSIT	Member
05	Dr. S.A.Suryanwansi	UGC Nominee	Member
06	Sr. D.Rama Krishna	Industrialist, Nominee of Govt. of A.P	Member
07	Sri M.Seshagiri Rao	Principal, Govt. Polytechnic, CTE Nominee, Govt. of AP	Member
08	Dr.M.V.Rama Krishna	Prof.& HOD, CSE, Staff representative	Member
09	Dr.P.Adilakshmi	Prof. & HOD, MBA Dept., Staff representative	Member
10	Dr.K.Sivaji Babu	Principal	Member Secretary

Sri N.Venkateswarlu, Chairman initiated the proceedings of the meeting with a warm welcome to all the members present.

01. To confirm the minutes of the last Governing Body held on 14.03.2016.

The Governing Body has confirmed the proceedings of the previous Governing Body meeting held on 14.03.2016.

02. To report the action taken on the minutes of the last meeting of Governing Body held on 14.03.2016.

The Governing Body noted the details of the action taken report on the minutes of the last meeting of Governing Body held on 14<sup>th</sup> March, 2016.

03. To receive a report on academic and other important activities and events in the college since the last meeting of Governing Body.

The Governing Body noted the academic and other important activities and events in the college furnished in annexure XIII page Nos.61 to 152.

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**PRINCIPAL**  
**PRASAD V. POTLURI**  
SIDDHARTHA INSTITUTE OF TECHNOLOGY  
KANURU, VIJAYAWADA-520 007.

04. To consider the recommendations of staff selections.

The faculty members (16) selected since last meeting of the governing body presented in annexure II page no.7 (3 Professors, 1 Associate Professor, 12 Assistant Professors) are approved.

05. To approve the staff appointments made since the last meeting of the Governing Body.

Governing Body approved the staff appointments (14) made since last meeting of the governing body presented in annexure III page no.8 (3 Professors, 1 Associate Professor, 10 Assistant) (Department wise appointments: ME: Prof. 1, Ast.Prof.3. EEE: Associate Prof. 1, Assistant Prof.5. CE: Professors 2, Asst. Professors 2).

06. Staff who left the institution since last meeting of Governing Body.

The Governing Body took note of the details of the 11 staff members who left the institute presented in Annexure IV page no.9.

07. To report about the department wise faculty details such as name of the faculty, designations, date of joining the institution, experience in teaching and industry, date of birth, qualifications, permanent or temporary, salary, scale of pay etc.,

The Governing Body noted the details of existing faculty list consisting of 222 members (CE:14, CSE:35, ECE:29, ECM:4, EEE:31, ME:32+1 (principal), IT:25, AE:4, MBA:7, MCA:6, FED(S&H):30, TP Cell:3, Phy.Edn.:1) presented in annexure V page nos.10-22.

08. To report about the important communications, policy decisions received from Govt. and AICTE.

Governing Body noted the important communications received from Govt., AICTE etc. presented in annexure VI page No.23 – 30.

09. Admissions made discipline wise as against the approved intake of AICTE.

Admissions made during the year 2016-17:

UG: B.Tech. 618 students are admitted as against sanctioned intake 660

B.Tech. (LE) – 135 students are admitted as against 201 sanctioned intake.

PG: 98 students are admitted as against sanctioned intake 150.

The governing body has gone through the details of the student's admissions, detentions, and readmissions made during the year 2015-16 II Semester & 2016-17 I Semester presented in Annexure VII page nos. 32-35 and approved.

10. Budget estimate of the institution for the year 2016-17

The Governing Body approved the proposed budget Rs.2208.84 lakhs for UG courses and Rs.257.59 budget for PG Courses for the year 2016-17 presented in Annexure - VIII page nos.36 to 40.

11. Results in the examinations.

The governing body noted the results presented in Annexure IX (page Nos. from 41 to 46).

12. Details of the equipment procured since last governing body.

The governing body approved the equipment procured since last governing body meeting presented in Annexure X (page no.47).

13. Status of implementation of projects sanctioned by AICTE and other ministries.

The Governing Body noted the details of projects sanctioned and completed/continuing presented in Page Nos. 48 to 52 in Annexure-XI.

14. Placements report.

The governing body noted the details of placements presented course wise and activities of Training & Placement cell in Annexure-XII (page nos.53-60).

The chairman thanked all the members of the Governing Body for their gracious presence and fruitful discussion and with this the meeting came to an end.



( Dr.K. SIVAJI BABU )

PRINCIPAL & MEMBER SECRETARY

PRINCIPAL

PRASAD V. POTLURI

SIDDHARTHA INSTITUTE OF TECHNOLOGY  
KANURU, VIJAYAWADA-520 007.

MINUTES OF THE MEETING OF THE GOVERNING BODY OF PRASAD V POTLURI SIDDHARTHA INSTITUTE OF TECHNOLOGY, VIJAYAWADA-520 007 HELD AT 10.30 A.M ON 19<sup>th</sup> AUGUST, 2017 IN COMMITTEE ROOM, PRASAD V POTLURI SIDDHARTHA INSTITUTE OF TECHNOLOGY, KANURU, VIJAYAWADA-520007.

Members Present:

01	Sri N.Venkateswarlu	President, SAGTE	Chairman
02	Sri P.Lakshmana Rao	Secretary, SAGTE	Member
03	Dr. S.A.Suryanwansi	UGC Nominee	Member
04	Sri. D.Rama Krishna	Industrialist, Nominee of Govt. of A.P	Member
05	Smt.N.Aroji Rani	Nominee of Commissioner of Technical Education, Govt. of A.P	Member
06	Dr.K.Sivaji Babu	Principal	Member Secretary
07	Dr.M.V.Rama Krishna	Prof. in CSE, Staff representative	Member
08	Dr.P.Adilakshmi	Prof. & HOD, MBA Dept., Staff representative	Member

Members absent:

01	Dr.C. Nageswara Rao	Vice President, SAGTE	Member
02	Sri S.V.Rao	Treasurer, SAGTE	Member
03	Sri B.Sreeramulu	Convenor, PVPSIT	Member

Sri N.Venkateswarlu, Chairman initiated the proceedings of the meeting with a warm welcome to all the members present.

**The following agenda items were discussed and deliberated upon.**

1. **To confirm the minutes of the last Governing Body meeting held on 24.01.2017.**

The Governing Body has confirmed the proceedings of the previous Governing Body meeting held on 24<sup>th</sup> January, 2017.

2. **To report the action taken on the minutes of the last meeting of Governing Body held on 24.01.2017.**

The Governing Body noted the details of the action taken report on the minutes of the last meeting of Governing Body held on 24<sup>th</sup> January, 2017.

**3. Presentation of the report on academic and other important activities and events in the college since the last meeting of Governing Body.**

The Governing Body noted the academic and other important activities and events in the college furnished in annexure II page Nos.55 to 161.

**4. Results in the examinations.**

The governing body noted the results presented in Annexure III page No.4 to 9.

**5. Placements report.**

Governing Body noted the details of the placements presented in Annexure-IV page nos.10-14 and appreciated the college for the upward trend of placements. Sri D.Rama Krishna has cautioned to sustain the placements for the next academic year. Sri D.Rama Krishna has suggested a book titled "ART OF WAR" for reading everyone for behavioral change.

**6. Status of implementation of projects sanctioned by AICTE and other ministries.**

The Governing Body noted the details of projects sanctioned and completed/continuing presented in Annexure V Page Nos. 15 to 19.

**7. Budget estimate of the institution for the year 2017-18.**

The Governing Body approved the total estimated budget expenditure amount Rs.2778.69 lakhs for UG and PG courses ( Rs.2512.59 lakhs for UG courses and Rs.266.10 for PG Courses) for the year 2017-18 presented in Annexure - VI page nos.20-21.

**8. To report about the audited statements of the institution 2015-16.**

Governing Body have gone through the audit reports of the college for the year 2015-16 presented in Annexure-VII page Nos. 22 to30 and approved audited accounts.

**9. Details of the equipment procured since last governing body meeting.**

Governing Body approved the equipment procured to the college since last governing body meeting presented in Annexure-VIII page Nos. 31-32.

**10. To report about the important communications, policy decisions received from Govt., AICTE etc.**

Governing Body noted the communications received from the AICTE, Government and NBA presented in Annexure IX page Nos. 33-34.

**11. Minutes of meeting of Academic Council held on 22.04.2017 for approval.**

Governing Body approved the minutes of the meeting of the College Academic Council held on 22.04.2017 presented in Annexure - X page nos.35-38.

**12. To consider the recommendations of staff selections.**

The Governing Body approved the (7) faculty members selecting (Professors 3, Associate Professors -1, Asst. Professors-3) since last governing body meeting presented in Annexure XI page No.39.

**13. To approve the staff appointments made since the last meeting of the Governing Body.**

The Governing Body approved staff appointments (7) made since last governing body meeting presented in Annexure XII page No.40. (Professors-3 (CSE-2, EEE-1), Associate Professor 1 (ECE), Assistant Professors 3 (Civil 2, FED 1,).

**14. Staff who left the institution since last meeting of Governing Body.**

Governing Body noted the details of the 11 staff members who left the institution since the last governing body meeting presented in Annexure – XIII page No.41.

**15. To report the department wise faculty details**

The Governing Body noted the details of the existing faculty list consisting 217 members (ME-33, AE-3, ECM-4, ECE-30, EEE-30, IT-24, CSE-35, CE-14, MCA-4, MBA-7 and FED -33) presented in Annexure XIV page no.42-51.

**16. Admissions made discipline wise as against the approved intake of AICTE.**

Admissions made during the year 2017-18:

UG: B.Tech. 652\* students are admitted as against sanctioned intake 660  
(\*Admission process for UG courses are in progress for the year 2017-18).  
B.Tech. (LE) – 132 students are admitted as against 174 sanctioned intake.

PG: M.Tech. and MBA courses counseling is in progress for the year 2017-18.

The governing body has gone through the details of the approved intake, student's admissions made so far for the academic year 2017-18, detentions, and readmissions made during the year 2016-17 II Semester presented in Annexure XV page nos. 52-54 and approved.

**17. To discuss about the policy and objectives for the promotion of Research in the Institute.**

Governing Body discussed the institute policy and objectives for promotion of research the details presented in Annexure -XVI page No.162 and approved. The approved institute policy and objectives for promotion of research is as given below.

***The institute policy for the promotion of research***

Research is a vital activity to enhance professional development, academic credibility and teaching-learning aptitude. The main objective of R&D Cell is to encourage faculty to undertake research relevant to the societal needs and industry. In-turn, the cell expects faculty to generate funds for supporting their research activities; publications in Scopus or SCI journals; establish research units; and develop research capability in students.

The R&D Cell is run by a research committee to plan, execute and monitor the research activity progress for once each quarter of a year.

A financial reward is offered to faculty members for publishing research articles in the leading indexed/refereed/peer-reviewed international and national journals. The R&D Cell also encourages

Doctorates and Masters' holders to actively participate in the research on cutting-edge technologies that lead to quality publications and patents.

The institute promotes advanced, applied and interdisciplinary research. Faculty members are encouraged to apply for internal and external funding for their research projects/ seminars/ conferences/ FDPs and workshops periodically.

The Research and Development Cell is committed to nurture R&D culture in the institute by promoting research in emerging and challenging areas of Engineering and Technology.

**Objectives:**

- To create awareness of various opportunities in R&D
- To undertake research projects offered by agencies such as ISRO, DRDO, CSIR, DST, AICTE, UGC, etc.
- To guide the faculty to get funds for conducting Seminars/Workshops/FDPs from various funding agencies
- To offer financial support for innovative research by faculty and students and for participating in National/International Conferences, Training programmes, Tech-Festivals organized by reputed institutes (IITs/NITs/Universities)
- To oversee the Ethical Code of Research for responsible practice and qualitative research
- To provide infrastructural facilities and create conducive environment to inculcate research in emerging areas
- To assist the students to apply for funding to conduct research under student project scheme to organizations such as TNACST, IEI (I), etc.

**18. Any other items with the approval of the chairman.**

Dr.S.A.Survanwansi has discussed about the MOUs with local and foreign industry/institutions. He sought what are the benefits with existing MOUs. He advised to adopt the industrial area for the development of industry. Sri.D.Rama Krishna advised to develop value addition programmes and cited an example how he took up the MG road traffic control in Vijayawada and implemented.

The chairman thanked all the members of the Governing Body for their gracious presence and fruitful discussion and with this the meeting came to an end.

  
(Dr.K. SIVAJI BABU)  
PRINCIPAL & MEMBER SECRETARY